DIRECTORATE OF TECHNICAL EDUCATION, THIRUVANANTHAPURAM dtekerala@gmail.com 0471 2561307

PROCEEDINGS

Education- Technical- Directorate of Technical Education - Training on "Office Automation for Ministerial Staff "from 08.10.2024 to 10.10.2024 at IMG, Thiruvananthapuram - Staff deputed- Orders issued

PLANNING SECTION
No. DTETVM/6780/2024-L5
(PLA)
Read:1. Email Received from TRO Dated 28.09.2024

<u>ORDER</u>

IMG Thiruvananthapuram is conducting the training (STPP-1194) " Office Automation for Ministerial staff " for three days from 08.10.2024 to 10.10.2024. The officers listed in the annexure attached, are hereby deputed for this training programme.

Attendance of staffs in the training programme is compulsory and the deputed staff members cannot be exempted from the programme. Heads of Institutions/Office should relieve the incumbents as per rule, so as to enable them to report for the programme at IMG Thiruvananthapuram on 08/10/2024 at 10.00 AM. The basic pay of the participants is to be mentioned in the relieving order.

> SHALIJ P R DIRECTOR

Signed by Shalij P R Date: 04-10-2024 15:19:58 To,

- 1. Head of all Institutions (Through www.dtekerala.gov.in)
- 2. Training Officer, DTE
- 3.SF/OC

SI. No.	Name	Designation	Institution/Office
1	ANEESHA KUMARI G S	CLERK	GOVT WOMEN'S POLYTECHNIC COLLEGE TRIVANDRUM
2	ARUNRAJ.R	OFFICE ATTENDER	S.N.POLYTECHNIC COLLEGE,KOTTIYAM
3	ASEENA BEEVI M	Senior Clerk HG	Govt. Polytechnic College Attingal
4	DHANYA P DAS	LD Typist	Govt Women's Polytechnic College, Kaimanam, Tvpm
5	FASIL FIROS K	UD Typist	GOVT POLYTECHNIC COLLEGE, MEENANGADI
6	Hari V S	Purchase	College of Fine Arts Trivandrum
7	HARIKRISHNAN B	STENO TYPIST	S N POLYTECHNIC COLLEGE KOTTIYAM KOLLAM
8	JYOTHISHKUMAR T	STOREKEEPER	S N POLYTECHNIC COLLEGE KOTTIYAM P O KOLLAM
9	MEENULAL. J	Office attendant	S N Polytechnic College Kottiyam
10	MOHAMED AZHAR H	CLERK	GOVT.COMMERCIAL INSTITUTE MANNANTHALA
11	NAJEEMA BEEVI H	HEAD ACCOUNTANT	GOVERNMENT POLYTECHNIC COLLEGE PUNALUR
12	NASARUDEEN S	SENIOR CLERK	GOVT. POLYTECHNIC COLLEGE, NEDUMANGAD
13	NASIM.N	CLERK	Govt. Polytechnic Vechoochira
14	RAJI J R	HEAD ACCOUNTANT	GOVT COLLEGE OF FINE ARTS THRISSUR
15	RENJITH R	CLERK	S N POLYTECHNIC COLLEGE KOTTIYAM KOLLAM
16	Sajeer M	Watchman	College of Fine Arts Kerala Thiruvananthapuram
17	SAUMYA.K	Office Attendant	S.N.Polytechnic College, Kottiyam
18	SHAHEER M S	Sr Clerk	Sam Oommen Memorial Govt Technical School Kulathupuzha
19	Sharmeeli T	LD Typist	MVGM Govt Polytechnic Colege Vennikulam
20	SHIBINA N	SENIOR CLERK	GOVT POLYTECHNIC COLLEGE ATTINGAL
21	SHIBU. T	Senior clerk	Directorate of technical education
22	SIBI S	UD TYPIST	GOVERNMENT TECHNICAL HIGH SCHOOL SREEKARYAM
23	SIJU A	CLERK	IPT&GPTC SHORANUR
24	SINDHU T	UD TYPIST	GPTC ATTINGAL
25	SOORAJ KUMAR C	HEAD CLERK	SOM GTHS KULATHUPUZHA
26	SOUMYA.S	CLERK	GOVT.POLYTECHNIC COLLEGE, EZHUKONE
27	SUNIL S PILLAI	CLERK	MVGM GOVERNMENT COLLEGE VENNIKULAM